

**F. No. II/24(6)/2008-Estt
Government of India
Ministry of Home Affairs
Narcotics Control Bureau**

**West Block-1, Wing No.5
R.K. Puram, New Delhi-110066**

Dated: 27-07-2010

Subject:- FILLING UP THE POST OF SUPERINTENDENT IN NARCOTICS CONTROL BUREAU ON DEPUTATION BASIS

Narcotics Control Bureau, Ministry of Home Affairs, intends to fill up **19** existing/anticipated vacancies of Superintendent (Group B Gazetted, Non-Ministerial) in the pay band of Rs.9300-34800 with Grade Pay of Rs.4800 on deputation basis in the Bureau's HQs and Zonal Units/ Intelligence Cells at **Mumbai, Kolkata, Delhi, Jodhpur, Lucknow, Guwahati, Patna, Bangalore, Mandi, Trivandrum, Mandsaur, Amritsar, Ajmer, Ranchi and Madurai**. However, applicants if selected, are liable to serve anywhere in India. The number of vacancies is liable to change.

2. Application (Curriculum Vitae) in the enclosed format of willing and eligible officers whose services can be spared, without delay, in the event of their selection may be forwarded through proper channel alongwith (i) copies of ACRs for the last 5 years duly attested (with stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent, (ii) Integrity Certificate (iii) vigilance clearance certificate as per proforma enclosed & (iv) major/minor penalty statement for the last 10 years so as to reach the Deputy Director (A), Office of the Director General, Narcotics Control Bureau, West Block No.1, Wing No. 5, R.K. Puram, New Delhi-110066, within **sixty** days from the date of publication of this circular in the Employment News. The post-wise eligibility condition is given hereunder:-

Eligibility Conditions for the above mentioned post is as under:-

(1) Superintendent (pre-revised pay scale Rs. 7,500-250-12,000) (Group 'B' Gazetted, Non-Ministerial)

By transfer on deputation basis:

Officers of Central Government/State Government/Union Territories:-

- (a) i) Holding analogous post on regular basis in the parent cadre/department; or
ii) with three years service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.6500-200-10,500/- (revised Rs. 9300-34800 + GP Rs. 4600/-) or equivalent in the parent cadre/department; and
- (b) Possessing the following educational qualifications and experience:
- (i) bachelor's degree from a recognized University or equivalent;
(ii) two years experience in enforcement of regulatory laws.

Duties and responsibilities

- i) Supervision in collection & development of Intelligence, analysis and dissemination thereof.
ii) Supervision in investigation, search, seizure and arrest of drug traffickers having national and Inter- National ramifications;
iii) Identification of major drug traffickers and liquidating them;

- iv) Supervision of mounting surveillance on the activities of drug traffickers;
 - v) Supervision of arrest of drug-traffickers and initiating prosecution proceedings against them;
 - vi) Initiating action under PITNDPS Act;
 - vii) Creating database in respect of drug traffickers and their activities;
 - viii) Monitoring of drug situation reports, modus operandi, drug routes etc;
 - ix) Monitoring of Legal/Court matter; under-taking financial investigations;
 - x) Identification and destruction of illicit opium and cannabis cultivation;
 - xi) Supervision and monitoring of Godown/Warehouse of seized/confiscated goods.
 - xii) Organization of Training Courses for the officers empowered under the NDPS Act, 1985 and
 - xiii) Duties and functions of Drawing and Disbursing Officer.
3. Period of Deputation : Ordinarily not exceeding three years including period of deputation in another ex-cadre post immediately preceding the appointment.
4. Term of deputation : The term of deputation of Central Government Officers will be governed in accordance with the Department of Personnel & Training OM No. 2/29/91-Estt(Pay-II) dated 05-01-1994.
5. Age-limit : Not more than 56 years of age on the closing date of receipt of application.

Sd/-
(Manoranjan Kumar)
Deputy Director(Admn)

Copy to:-

1. All Ministries/Departments of Government of India,
2. Ministry of Home Affairs, North Block (Attention Sh. K. Muralidharan, Deputy Secretary)
3. Member (P&V), CBEC, North Block, New Delhi.
4. Member (P&V), CBDT, North Block, New Delhi.
5. Director, IB, MHA, North Block, New Delhi.
6. Director, CBI, North Block, New Delhi.
7. DG, CRPF, CGO Complex, New Delhi.
8. DG, BSF, CGO Complex, New Delhi.
9. DG, CISF, CGO Complex, New Delhi.
10. DG, ITBP, CGO Complex, New Delhi.
11. DG,SSB, Estt Block-V, RK Puram, New Delhi
12. Commissioner, Delhi Police, I.P.Estate, New Delhi.
13. DG, DRI, I.P.Estate, New Delhi.
14. Director , Directorate of Enforcement, Ministry of Finance, Lok Nayak Bhawan, New Delhi.
15. Director, National Crime Records Bureau, East Block-7, R.K.Puram, New Delhi.
16. Deputy Director General(Admn), Central Economic Intelligence Bureau, 6th Floor, Janpath Bhawan, New Delhi.
17. Narcotics Commissioner, Central Bureau of Narcotics, 19, The Mall, Norar, Gwalior.
18. The I.G Andaman & Nicobar Police, Port Blair.
19. DS(UT), Ministry of Home Affairs, North Block, New Delhi.

CURRICULUM VITAE PROFORMA

1.	Name and Address (in Block Letters)		
2.	Date of Birth (in Christian era)		
3.	Date of retirement under Central/State Government Rules		
4.	Educational Qualifications		
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
	Essential (1) (2) (3) Desired (1) (2)		
6.	Please State clearly whether in the light of entries made by you above, you meet the requirement of the post		
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient		
	Office/ Institution	Post held	From To Scale of Pay and Basic Pay Nature of duties (in detail)
8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent		
9.	In case the present employment is held on deputation/contract basis, please state-		
	a) The date of initial appointment		
	b) Period of appointment on deputation/ contract		
	c) Name of the parent office/organization to which you belong .		
10.	Additional details about present Employment		
	Please state whether working under (indicate the name of your employer against the relevant column)		
	a) Central Govt		
	b) State Govt.		
	c) Autonomous Organisation		
	d) Government Undertaking		
	e) Universities		
	f) Others		
11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade		
12.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
13.	Total emoluments per month now Drawn		
14.	Additional information, if any, which you would like to mention in support of your suitability for the post.		
	(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).		

15.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)	
16.	Whether belongs to SC/ST	
17.	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date : _____

Signature of the candidate

Address _____

Countersigned

(Employer with Seal)

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER HEAD OF
OFFICE/FORWARDING AUTHORITY**

1. Certified that the particulars furnished by ShriSmt/Kum. _____ are correct and he/she possess educational qualifications and experience mentioned in Annexure-II above
2. It is also certified that there is no vigilance/Disciplinary case either pending or being contemplated against him/her.
3. His/her integrity is certified.
4. No major or minor penalty was imposed on Shri Smt Kum. _____ during the last 10 years.
5. Copies of ACRs for the last 5 years upto 2009-10 duly attested (with rubber stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent is enclosed.

Place: - _____

Date: _____

Signature
Name, designation
& Tele No.