

**INTELLIGENCE BUREAU
(MINISTRY OF HOME AFFAIRS)
GOVERNMENT OF INDIA**

RECRUITMENT OF SECURITY ASSISTANT (EXECUTIVE)

Applications are invited for the post of Security Assistant (Executive), Group-C (Non-Gazetted/Non-Ministerial)} in the Intelligence Bureau, (Ministry of Home Affairs), Government of India, in the pay scale of Rs. 5200-20200/- + Grade Pay Rs. 2000/- (plus usual Central Government allowances) in the following Subsidiary Intelligence Bureau (Ministry of Home Affairs): -

TABLE 'A'

CODE NO.	SUBSIDIARY INTELLIGENCE BUREAU/CENTRE OF EXAMINATION	NO. OF POSTS	RESERVATION BREAK-UP			
			UR	OBC	SC	ST
1	AGARTALA	7	4	0	1	2
2	BANGALORE	37	19	9	6	3
3	BHOPAL	21	12	2	3	4
4	BHUBANESHWAR	16	9	4	2	1
5	CHENNAI	60	34	14	12	-
6	DEHRADUN	10	7	1	1	1
7	GUWAHATI	31	16	8	2	5
8	HYDERABAD	26	13	7	4	2
9	IB HQRS. NEW DELHI	201	102	54	30	15
10	IMPHAL	10	5	2	0	3
11	KOHIMA	15	9	-	-	6
12	KOLKATA	55	28	15	7	5
13	LEH	15	8	4	1	2
14	LUCKNOW	26	14	7	4	1
15	MEERUT	16	9	4	2	1
16	PATNA	29	15	8	4	2
17	RANCHI	12	6	2	1	3
18	SHILLONG	12	6	-	-	5
19	SRINAGAR	14	9	4	1	0
20	TRIVANDRUM	15	8	5	1	1
21	VARANASI	22	11	6	3	2

The number of vacancies are provisional and liable to change. The posts are temporary but likely to continue indefinitely.

Scale of pay: Rs. 5200-20200/- and Grade pay Rs. 2000/- plus allowances at Central Govt. rates.

Age: Not exceeding 27 years as on closing date of application. Relaxable for Government servants upto five years in accordance with the instructions/orders issued by the Central Government. Similarly upper age limit is also relaxable for SC/ST/OBC, Ex-Serviceman as per Government of India rules.

Qualification

- (i) **Essential:** Matriculation or equivalent from a recognized Board/Institution.
- (ii) **Desirable:** Field Experience in intelligence work.

Selection of Candidates: Only those candidates who come upto a specific standard following a preliminary screening of applications based on academic qualification, marks obtained in the examinations, knowledge of the local language(s) of the state concerned and depending upon the number of vacancies will be called for a written test in General Knowledge/IQ (Objective Type) to be held at the respective Subsidiary Intelligence Bureau, the date of which will be intimated through call letters. Those candidates who acquire a specific standard in the written test will be interviewed subsequently. No TA or other expenses will be admissible to the candidates for appearing in the test/interview except to unemployed SC/ST candidates who will be reimbursed the fares as admissible under the Rules. No cash payment will be made at the time of test or interview.

Liability of Service: Though initially the posts are to be filled up on regional basis, the candidates selected are liable to be posted anywhere in India.

How to apply: Application on plain paper in the prescribed format (Appendix-I) may be sent by ordinary post to **Assistant Director (Exam), Post Box No. - 4810, Post Office – Sarojini Nagar HPO, New Delhi-110023** indicating the Centre Code and Centre Name of the SIB from Table 'A' at the place mentioned in the application form so as to reach on or before the closing date. **The Code and Name of the Centre of Examination opted by the candidate must be superscribed in bold letters as also “Applications for the post of Security Assistant (Executive)” on the left corner of the envelop containing the application.** One copy of the recent passport size photograph duly signed by the candidate on the front side should be pasted in the space provided in the application and another copy should be attached with the admit card. Government employees must get part-II of the application forms filled up by their office and route their application through proper channel. **The candidates have the choice of applying for only one SIB/Centre of Examination for written examination and would be considered for vacancies earmarked for the said centre only. Centre of Examination once opted will not be changed under any circumstances. Applications received for more than one Examination Centre from a candidate would be rejected.**

Closing Date: One month from the date of publication in the 'Employment News'.

General Instructions:

- (i) Candidates must ensure before applying for the post that he/she is eligible for the post in terms of age, educational qualification, experience etc. as laid down in this advertisement. If the information furnished by the candidate at the time of applying for the post is found to be incorrect at a later date, the candidate himself/herself will be solely responsible and his/her services are liable to be terminated at any time during his/her service.
- (ii) Candidates are advised to furnish correct information regarding their age, educational qualification and caste/category (i.e. SC/ST/OBC) in the application form and **none of the copies of the certificates of age,**

educational qualifications and caste/category etc. (attested or otherwise) is required to be attached with the application form at this stage. However, if the candidate qualifies in the written examination, the same would be required to be produced by him/her at the time of interview.

- (iii) SC/ST/OBC candidates should fill up their respective category in Column 4 of the application form carefully. It may be made clear that category once mentioned in the form shall not be changed in any circumstances and candidate will have to produce the documentary evidence issued by the Competent Authority in support of his/her claim as and when it is asked for.
- (iv) Candidates claiming benefit of OBC Category must ensure that they belong to OBC Category as per the notification meant for appointment to the posts under the Government of India (not as per the notification of State Government) and do not come under the creamy layer. If any candidate qualifies in the written test he/she will have to produce the OBC certificate in the proforma given at Appendix-II prescribed for appointment to posts under the Government of India at the time of interview and no other proforma will be accepted in any case. In case the candidate fails to submit the valid certificate from the Competent Authority his/her candidature for the post will be summarily rejected and no correspondence will be entertained in this regard.

Note: Any change in category will not be entertained in future and the candidature of such candidate would be cancelled.

- (v) Incomplete applications in any respect or unsigned applications will be summarily rejected.
- (vi) Applications received after the closing date will not be entertained.
- (vii) Candidates will be required to produce the original certificates when called for interview.
- (viii) Applications should be sent by ordinary post only. Applications sent by Registered Post/Insured Cover/Speed Post/Courier Service etc. will not be accepted.
- (ix) Application should be filled up either in English or in Hindi only.
- (x) One unstamped self-addressed envelop of size 10x23 cms. must be attached with the application form.
- (xi) Candidates already in Government service must submit their applications through proper channel. Advance copy of the application in respect of Government Employee WILL NOT be accepted.
- (xii) Candidates who have appeared in Matriculation or other equivalent examination and whose results have not been declared by the closing date need not apply.
- (xiii) Correspondence with reference to the admission to the test will not be entertained.

APPENDIX – II**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that, son of, of village District/Division in theState belongs to the community which is recognized as a Backward Class under—

- (i) Government of India, Ministry of Welfare, Resolution No.12011/68/93-BCC(C), dated the 10th September, 1993, published in the gazette of India, Extraordinary, Part-I, Section I, No.186, dated the 13th September, 1993.
- (ii) Government of India, Ministry of Welfare, Resolution No.12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section I, No.163, dated the 20th October, 1994.
- (iii) Government of India, Ministry of Welfare, Resolution No.12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No.88, dated the 25th May, 1995.
- (iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- (v) Government of India, Ministry of Welfare, Resolution No.12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No.210, dated the 11th December, 1996.
- (vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.
- (vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.
- (viii) Resolution No. 12011/68/98-BCC dated 27th October, 1999.
- (ix) Resolution No.12011/88/98-BCC dated 6th December, 1999.
- (x) Resolution No.12011/36/99-BCC dated 4th April, 2000.
- (xi) Resolution No.12011/44/99-BCC dated 21st September, 2000.

Shri and/or his family ordinarily reside(s) in the District/Division of the State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No.36012/22/93-Estt.(SCT), dated 8-9-1993, which is modified by DoP&T OM No.36033/3/2004 Estt.(Res.) dated 9/3/2004.

District Magistrate, Deputy Commissioner etc.

Dated:
SEAL

N.B.— (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People's Act, 1950.

(b) The authorities competent to issue caste certificates are indicated below:-

- (i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar; and
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

Declaration/undertaking - for OBC Candidates only

I, _____ son/daughter of Shri _____ resident of village/town/city _____ district _____ State hereby declare that I belong to the _____ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt.(SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004.

Signature of the Candidate

Place:
Date:

Declaration/undertaking not signed by Candidate will be rejected

**APPLICATION FOR
SECURITY ASSISTANT (EXECUTIVE) EXAMINATION - 2009**

PART – I

1. Code and name of Centre for written test
(Refer TABLE 'A'. Application shall be rejected if boxes left unfilled)

Centre code		Centre name
<input type="text"/>	<input type="text"/>	<input type="text"/>

FOR OFFICE USE ONLY	
ROLL NO.	<input type="text"/>

2. (a) Date of Birth
(As per Matriculation certificate)

<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	Month	Year

(b) Age (As on the closing date)

<input type="text"/>	<input type="text"/>	<input type="text"/>
Years	Months	Days

**CANDIDATE SHOULD
AFFIX HIS / HER
RECENT, SELF
ATTESTED
PASSPORT SIZE
PHOTOGRAPH**

Signature of candidate in box above preferably in black ink / black ball pen.

3. Male/Female (Write 'M' for Male, 'F' for Female)

4. Whether SC/ST/OBC

Write 'Y' for Yes, 'N' for No

Category with Code

- 1 for SC
- 2 for ST
- 3 for OBC

5. Whether resident of J&K and seeking age relaxation

Write 'Y' for Yes, 'N' for No

6. (i) Whether Ex-Serviceman: Yes/No

(ii) Total service rendered as Ex-serviceman

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Years Months Days

7. Home State: _____

8. Nationality: _____

PART – II

To be filled by the Head of Office in which the candidate is serving.
(Only for Government Employees)

It is certified that: -

- (i) There are no circumstances rendering Shri/Ms. _____ unsuitable for appointment as Security Assistant (Executive).
- (ii) He/She is regularly appointed as _____ with effect from _____ and continues to be so employed.
- (iii) He/She is permanent (state designation) _____ of the (Name of the Department etc.) _____ with effect from _____ and continues to be so employed.
- (iv) The information given by Shri/Ms. _____ in the application have been verified with reference to his/her service record and are correct.
- (v) No disciplinary proceeding is pending or contemplated against Shri/Ms. _____.

OFFICE SEAL

SIGNATURE _____
 NAME _____
 DESIGNATION _____
 DEPARTMENT/OFFICE _____

ADMISSION CARD**SECURITY ASSISTANT (EXECUTIVE) EXAMINATION - 2009**

1. Name of the Candidate _____
(To be filled in by the Candidate)
2. Roll Number, date, time and
centre of Examination - **See Annexure**
(For Office use only)

**CANDIDATE
SHOULD AFFIX
HIS/HER RECENT,
SELF ATTESTED
PASSPORT SIZE
PHOTOGRAPH**

ASSISTANT DIRECTOR
SUBSIDIARY INTELLIGENCE BUREAU
(MINISTRY OF HOME AFFAIRS)
GOVERNMENT OF INDIA

To
Name _____
Address _____

(To be filled in by the Candidate)

Note: -

1. Please attach a self-addressed un-stamped envelope of 10 Cms x 23 Cms size.
2. This admission card should be of the size of 30 CMs x 21 CMs. No deviation from the size indicated will be accepted.
3. **YOU WILL NOT BE ALLOWED ADMISSION IN THE EXAMINATION HALL IF YOU FAIL TO BRING THIS ADMISSION CARD.**