



**OFFICE OF THE REGISTRAR GENERAL, INDIA**  
(Government of India, Ministry of Home Affairs)

2/A, Man Singh Road, New Delhi – 110 011

F.No. A-11018/1/2010-Ad.IV

dated 26<sup>th</sup> February, 2010

**CIRCULAR**

**Subject : Engagement of retired officials of Central Govt./ State Govt. to fill up the temporary Posts created for 2011 Census on short term contract.**

Applications of the retired officials of Central Govt./ State Govt. are invited for the temporary posts created for 2011 Census in the Office of RGI & Census Commissioner, India and its Directorates located in States/UTs on short term contract.

The details of the temporary census posts and the related job description are given in **Annexure-I** to this circular. Other relevant details are given below :

- 1. Period of Contract :** The period of contract will be for 6 months. This may, however, be extended depending upon the requirement. The temporary posts created for 2011 Census are available for a period of three years w.e.f. 1<sup>st</sup> April, 2010
- 2. Remuneration:** The consolidated monthly remuneration for the retired employees engaged at various levels will be as indicated against each in Annexure-I. The Travelling/Daily Allowance payable to these employees will be as per the entitlement of the post for which they are engaged.
- 3. Age limit :** The maximum age limit for the applicants is 67 years as on 31<sup>st</sup> March, 2010. The maximum period upto which a retired official can be engaged/retained will be upto the age of 68 years.
- 4.** No retired Central Government/State Government servants shall be engaged for a post which is higher than the post from where he has retired. However, he can be considered for a lower post.
- 5. Last date for submission of application :** The interested retired Central Government/State Government servants may send their applications in the prescribed proforma (**Annexure-II**) with the attested copies of the requisite certificates/documents **by 15<sup>th</sup> March, 2010** to the Nodal Officer of the Office of the Registrar General, India or to the Controlling Officer of the respective Directorates of Census Operations (DCOs), whose addresses are given in the **Annexure-III**.

2. Hindi version follows.

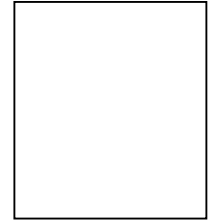
(S. Kannappan)  
Under Secretary (Admn.)  
Tel 01123381284

**Temporary posts created for 2011 Census for which applications from retired officials of Central Government/State Governments are invited**

<b>Sl. No.</b>	<b>Name of the Post</b>	<b>Consolidated monthly remuneration (in Rs.) payable</b>	<b>Brief job description</b>
<b><u>Statistical</u></b>			
1.	Joint Director Census Operations	26,000	Planning and execution work relating to Census, training of field functionaries, Monitoring/Execution and coordination of the field work relating to the Census, data collection, processing & dissemination.
2.	Deputy Director Census Operations	24,000	
3.	Assistant Director Census Operations	22,000	
4.	Statistical Investigator Grade-I	18,000	
5.	Statistical Investigator Grade-II	16,000	
<b><u>Administration</u></b>			
1.	Joint Director	26,000	Work relating to establishment and accounts matters, general administration, court cases, Recruitment Rules and other related administrative and financial matters.
2.	Deputy Director	24,000	
3.	Assistant Director	22,000	
4.	Section Officer	20,000	
5.	Assistant	18,000	
6.	Jr. Accounts Officer	16,000	Handling budget, cash & accounts related matters, maintenance of requisite registers & documents.
<b><u>Map</u></b>			
1	Research Officer (Map)	22,000	Handling/Monitoring mapping related work including, Collection/compilation of data, computer assisted/ manual cartography, work relating to drafting of instructions for cartographic/portrayal of census data, Drafting of reports, scrutiny/analysis of data and maps.
2	Sr. Geographer	18,000	
3	Sr. Drawing Assistant	18,000	
4	Sr. Draughtsman	16,000	
<b><u>Printing</u></b>			
1	Printing Officer	18,000	Handling of work relating to Printing of documents/schedules required for census, including co-ordination/liaisoning with Printing Settling the printing bills etc.
2	Sr. Technical Assistant (Printing)	16,000	
3	Printing Inspector	16,000	
4	Desk Top Publishing Operator	14,000	Designing and formatting of publications.
<b><u>EDP</u></b>			
1	Joint Director (EDP)	26,000	Work relating to Electronic Data Processing (EDP) including System analysis and design, development of data processing projects for Indian census, Co-ordination with and
2	Deputy Director (EDP)	24,000	
3	Assistant Director (EDP)	22,000	

4	Assistant Director (Data Centre)	22,000	monitoring of EDP activities of the DDE centers of various states.
<b>Social Studies</b>			
1	Sr. Research Officer	24,000	Work relating to ethnographic studies/surveys on Scheduled Castes and Schedule Tribes, socio-economic surveys on villages and towns, urban frame, DCHBs, tabulation and analysis of field data and drafting of study reports, identification of urban areas and urban Agglomerations in States/UTs.
2	Research Officer	22,000	
<b>Hindi</b>			
1	Research Officer	22,000	Work relating to implementation of Official Language Policy and other related work for Census 2011
2	Assistant Director	22,000	
3	Jr. Research Assistant (Hindi)	16,000	
4	Jr. Translator	16,000	
<b>Others</b>			
1.	Data Entry Operators	12,000	Data entry, verification, coding & other related jobs.
2.	Stenographer Grade-III	12,000	Stenographic & Personal Assistant's (PA's) work.

APPLICATION FOR THE TEMPORARY CENSUS POST OF \_\_\_\_\_  
IN OFFICE OF RGI & CENSUS COMMISSIONER, INDIA



(Pl. affix a recent passport size  
photograph)

1.	Name and Address in block Letters					
2.	Category ( SC/ST/OBC/Gen).					
2.	Date of Birth (in Christian era):					
3.	Date of retirement:					
4.	Please state whether retired from the : (a) Central Government (b) State Government					
5.	Name of the Office/Instt./Orgn from where retired					
6.	i) Post held (with Pay Scale) on the date of retirement ii) whether held on regular or ad-hoc basis					
7.	Amount of Last Pay Drawn					
8.	Amount of Monthly Pension being received					
9. Detail of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.						
	Office/Instt./Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties
10. Experience, if any, relevant to the post applied for ( pl. refer to the job requirement):						
11. Educational Qualifications:						
	Degree/Certificates	Name of the University/Institution			Year of passing	

12. Please state clearly as to how do you consider yourself suitable for the post:

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

14. In case it is not possible to engage you on the post applied for, are you willing to accept a lower post? Please write Yes or No \_\_\_\_\_

15. Reference of a responsible Central/State Government Officer ( Please indicate his Name, Address and Telephone number/E-mail ID)

***Note – 1. Attested Copies of supporting documents/certificates must be enclosed with the Application. .2. Incomplete application will not be entertained.***

\_\_\_\_\_  
(Signature of the Candidate)

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Telephone/Mobile No. \_\_\_\_\_

E-mail \_\_\_\_\_

**List of addresses of the Nodal Officer of the Office of the Registrar General, India and the Directorates of Census Operations (DCOs)**

1. Shri S. Kannappan,  
Under Secretary,  
Office of the Registrar General, India,  
Ministry of Home Affairs,  
2/A, Mansingh Road,  
New Delhi-110011.
  
2. Shri Santosh N. Payas,  
Assistant Director of Census Operations  
Andaman & Nicobar Islands  
Port Blair-744 101.
  
3. Shri D. Hanumantharaya  
Joint Director of Census Operations  
Andhra Pradesh  
H.No.4-3-596/D, IIIrd Floor  
Posnett Bhavan, tilak Road  
Hyderabad-500 001.
  
4. Smt. Bharati Chanda  
Deputy Director of Census Operations  
Arunachal Pradesh  
Hamsilet Cottage  
Lummawrie, Laitumkhrah  
Shillong-793 003.
  
5. Shri Rabendra Kumar Das, IAS  
Director of Census Operations  
Assam  
G.S. Road, Ulubari  
Guwahati-781 007.
  
6. Shri K. Santhil Kumar, IAS  
Director of Census Operations  
Bihar  
Jawala Bhawan  
East Boring Canal Road  
Patna-800 001.
  
7. Shri Bindeshwari Negi, IAS  
Director of Census Operations  
Union Territory of Chandigarh  
Plot No.2-B, Sector-19A  
Chandigarh-160 019.
  
8. Shri P.K. Chaudhary  
Joint Director of Census Operations  
Chhattisgarh  
M-13, Anupam Nagar,  
Raipur-492 007.

9. Ms. Varsha Joshi, IAS  
Director of Census Operations  
National Capital Territory of Delhi  
E-Wing, 2<sup>nd</sup> floor,  
Pushpa Bhawan,  
New Delhi-110 062.
10. Shri A.K. Wasnik, IAS  
Director of Census Operations  
Goa  
Census House  
Plot No.22,  
E.D.C. Patto Plaza  
Panaji-403 001.
11. Shri Manish Bhardwaj, IAS  
Director of Census Operations  
Gujarat  
Census Bhawan, Sector10/A,  
Gandhinagar-382 043.
12. Ms. Neerja Sekhar, IAS  
Director of Census Operations  
Haryana  
Plot No.2-B, Sector 19-A  
Madhya Marg  
Chandigarh-160 019
13. Shri Balbir Tegta, IAS  
Director of Census Operations  
Himachal Pradesh  
C.G.O. Complex, Himadri  
B-Block, Longwood  
Shimla-171 001.
14. Shri Farooq Ahmed Factoo, IAS  
Director of Census Operations  
Jammu & Kashmir  
Hotel Khayam Building  
Bishambar Nagar  
Srinagar-190 001.
15. Shri S.C. Tripathi  
Joint Director of Census Operations,  
Jharkhand  
Manas" Opposite Pahari Mandir  
Ranchi Hill, Ratu Road  
Ranchi - 834001
16. Shri T.K. Anil Kumar, IAS  
Director of Census Operations  
Karnataka  
7th Floor, E&F Wing, Kendrya Sadan

17th Main Road, IInd block, Koramangala  
Bangalore-560 034.

17. Shri Gopalamenon, IAS  
Director of Census Operations  
Kerala  
C.G.O. Complex, Poomkulam  
Vellayani P.O.  
Trivandrum-695 522.
18. Shri K. Sakthi Kumar  
Investigator Gr.I  
Union Territory of Lakshadweep  
Kadmat Island  
Kavaratti-682 555.
19. Shri S.L. Jain  
Joint Director of Census Operations  
Madhya Pradesh  
Janganana Bhavan, Arera Hills  
Jail Road  
Bhopal-462 004.
20. Shri S.S. Hiremath  
Deputy Director of Census Operations  
Maharashtra  
Exchange Building, 2nd Floor  
Sir Shivsagar Ram Gulam Marg, Ballard Estate  
Mumbai-400 001.
21. Shri S.V. Ukey  
Deputy Director of Census Operations  
Manipur  
Yumnam Leikai  
Imphal-795 001.
22. Shri K.L. Tariang, IAS  
Director of Census Operations  
Meghalaya  
Marwein Building  
Dhankheti  
Shillong-793 003.
23. Shri H.P. Sahu  
Director of Census Operations  
Mizoram  
Hrangbana Building  
Chanmari  
Aizawl-796 007.
24. Shri R.N. Chippa  
Research Officer (Map)

Nagaland  
Bayavu Hill  
Kohima-797 001.

25. Shri Bishnupada Sethi, IAS  
Director of Census Operations  
Orissa  
Janaganana Bhawan  
Janpath, Unit-IX  
Bhubaneswar-751 007.
26. Shri Shanku Venkateswara Rao  
Assistant Director of Census Operations  
Union Territory of Pondicherry  
250, II Floor  
Jawaharlal Nehru Street  
Pondicherry-605 001.
27. Ms.Seema Jain, IAS  
Director of Census Operations  
Punjab  
Plot No.2-B, Sector 19-A  
Madhya Marg  
Chandigarh-160 019.
28. Ms. Shubhra Singh, IAS  
Director of Census Opeations  
Rajasthan  
Janganana Bhawan  
6-B, Jhalana Dungri  
Jaipur-302 004.
29. Shri M.K. Dargee  
Deputy Director of Census Operations  
Sikkim  
Near Army Convoy Ground, Tadong  
Gangtok-737 102.
30. Shri S. Gopalakrishnan, IAS  
Director of Census Operations  
Tamil Nadu  
'E' Wing, 3rd floor  
Rajaji Bhavan, Besant Nagar  
Chennai-600 090.
31. Shri Dilip Acharjee, IAS  
Director of Census Operations  
Tripura  
210/D, Office Lane,  
Agartala-799 001.
32. Ms. Neena Sharma, IAS  
Director of Census Operations  
Uttar Pradesh

Lekhraj Market III  
Indira Nagar  
Lucknow-226 016.

33. Shri R.K. Ram  
Joint Director of Census Operations  
Uttarakhand  
16, Rajpur Road  
Dehradun-248001.
34. Shri Dipak Ghosh, IAS  
Director of Census Operations  
West Bengal  
20-B, 10<sup>th</sup> floor, Abdul Hamid Street  
Calcutta-700 069.